

NOTICE OF SPECIAL MEETING AND AGENDA

Board of Directors:

Kim Griffin
Calvin Pollard
Doug Burrer
John Brzuszenski
Vacant

Office:

President
Vice President
Treasurer
Secretary

Term/Expires:

2018/May 2018
2020/May 2020
2020/May 2020
2020/May 2020
2018/May 2018

DATE: July 21, 2016
TIME: 7:00 p.m.
PLACE: Paint Brush Hills Metropolitan District Office
9830 Liberty Grove Drive
Falcon, Colorado 80831

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Approve Agenda.
- C. Discuss and consider appointment of Director for a term until they or their successor is elected and qualified at the next regular special district election in May 2018 (1.01).
 1. Oath of Office of Director for the District (if necessary).
- D. Public Comments. (For items not on the agenda only. Comments limited to 3 minutes per person and are taken in order listed on the sign-in sheet).
- E. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.
 - Acknowledge Manager’s Report (1.02 to be distributed).
 - Acknowledge Staff Report (1.03 to be distributed).
 - Acknowledge Operations Report (1.04 to be distributed).
 - Approve Minutes of the June 15, 2016 Regular Meeting (1.05).
 - Accept Engineer’s Report (1.06).
 - Approval of Itron Maintenance Agreement and Itron Indirect Sales Agreement (1.07).
 - Adoption of Resolution 2016-07-01 Regarding Election on November 8, 2016 (1.08).
 - Approval of Intergovernmental Agreement between El Paso County and the District concerning the November 8, 2016 Coordinated Election (1.09).
 - Accept unaudited financial statements for the period ending June 30, 2016 (1.10).
 - Ratify payment of claims for the period ending July 12, 2016 (1.11).

- Ratify Partial Assignment of and Amendment to Infrastructure Construction, Conveyance and Reimbursement Agreement (Paint Brush Hills Filing No. 13, Tracts C, D, and E) (1.12).
- Review and approve the payment of claims for the period ending July 21, 2016 as follows (1.13 to be distributed):

General Fund:	\$ TBD
Debt Service Fund:	\$
Enterprise Fund:	\$ TBD
Total:	\$ TBD

- F. Discuss and consider approval for two-sessions of a workplace relationships, communication and teamwork workshop with Communicate Colorado, LLC at a cost not to exceed \$6,000 (1.14).
- G. Discuss and consider acceptance of a Bill of Sale related to Scenic View at Paint Brush Hills infrastructure improvements from Lorson South Land Corp., and approval of Acceptance Letter concerning the same, subject to compliance with District acceptance requirements (1.15).
- H. Discuss proposal from 699 regarding trail easement along Palmers Green Drive in Filing 13A (1.16).
- I. Discuss and consider attendance at the Special District Association Annual Conference SDA Conference September 21-23, 2016.

II. FINANCIAL MATTERS

- A. Acknowledge updated 2016 Budget Priorities (2.01).
- B. Discuss and consider acceptance of 2015 Audit and Execution of District Representation Letter (2.02).
- C. Discuss and consider authorization to seek participation in the United States Department of Agriculture Community Facilities Direct Loan & Grant Program.

III. LEGAL MATTERS

- A. _____

IV. ENGINEER MATTERS

- A. Update on progress of District Office & Shop Project.
 - 1. Discuss and consider selection of contractor for the construction of the District Office and Shop.
- B. Discuss and consider recommendations from Facilities Committee concerning Storm Drainage Maintenance Plan (5.01 under separate cover).

V. OPERATIONS AND MAINTENANCE

- A. _____

VI. OTHER BUSINESS

- A. _____

VII. EXECUTIVE SESSION (§§24-6-402(4)(b), (e), and (f) C.R.S.) (if necessary)

- A. Underdrains Matter
- B. Personnel Matters

VIII. ADJOURNMENT

THE NEXT REGULAR MEETING IS SCHEDULED FOR AUGUST 18, 2016.